



BRISBANE CITY COUNCIL

ACTION MINUTES

**JOINT CITY OF BRISBANE CITY COUNCIL
BRISBANE HOUSING AUTHORITY
REGULAR MEETING AGENDA**

THURSDAY, FEBRUARY 15, 2018

BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE

6:30 P.M. CLOSED SESSION (*To Be Held in the Large Conference Room*)

- A. Approval of the Closed Session Agenda**
- B. Public Comment.** Members of the public may address the Councilmembers on any item on the closed session agenda
- C. Adjournment into Closed Session**
- D. Closed session under Government Code, section 54957.1 (b)(1): Evaluation of performance of City Attorney services**
- E. Conference with legal counsel—Potential Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code, section 54956.9 number of potential cases—1**

REPORT OUT OF CLOSED SESSION

City Attorney Roush reported out that no action was taken by the Council as a result of Closed Session.

8:00 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Conway called the meeting to order at 8:14 p.m. and led the Pledge of Allegiance.

ROLL CALL

Council Members present: CM Cunningham, Davis, Lentz, O'Connell and Mayor Conway
Councilmembers absent: None

Authority Members present: Members Cunningham, Davis, Lentz, O'Connell and Chair Conway

Authority Members absent: None

Staff present: City Manager Holstine, City Clerk Padilla, City Attorney Roush, City Engineer Breault, Community Development Director Swiecki, and Police Chief Macias

ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)

Mayor Conway made a request to move the Mayor/Council Matters Item A regarding the Mayor's Proclamation up in the agenda after Oral Communications. He also made a request to close the meeting in memory of victims of the Parkland, Florida school shooting.

CM O'Connell made a motion, seconded by CM Davis, to adopt the agenda as amended. The motion was carried unanimously by all present.

ORAL COMMUNICATIONS NO. 1

Michael Barnes spoke about communications strategy regarding housing on the Baylands and the high school bus.

MAYOR/COUNCIL MATTERS

A. Mayor's Proclamation Declaring February as Black History Month

Mayor Conway read a Mayoral Proclamation Declaring February as Black History Month. City Clerk Padilla will forward the proclamation to the Association for the Study of African American Life and History, the founders of Black History Month.

CONSENT CALENDAR

- A. Approve City Council Minutes of January 4, 2018**
- B. Approve City Council Closed Session Special Meeting Minutes of January 4, 2018**
- C. Approve City Council Minutes of January 16, 2018**
- D. Approve Silverspot Cooperative Nursery Preschool's 15th Annual Luau Fundraiser Event Sponsorship**
- E. Approve settlement agreement between SFPP (Kinder Morgan) and the City of Brisbane concerning the application of the City's Business License Tax for Liquid Storage**

Facilities and approve amendment to the lease for the City's Corporation Yard

CM O'Connell made a motion, seconded by CM Davis, to adopt Consent Calendar Items A-E. The motion was carried unanimously by all present.

Ayes: CM Cunningham, Davis, Lentz, O'Connell and Mayor Conway

Noes: None

Absent: None

NEW BUSINESS

A. Consider adoption of Resolution No. HA 2018-01, a resolution of the Brisbane Housing Authority of the City of Brisbane approving a sale of lots identified by the County Assessor as Parcel Numbers 007-566-010, 007-560-130, -140 and -120 to JL Homeland Development Group.

City Attorney Roush reported that if adopted, this Housing Authority Resolution 2018-01 will approve the sale of four contiguous, vacant, lots, with a total land area of approximately 4.22 acres, located immediately south of the intersection of San Bruno Avenue and Gladys Avenue in Brisbane, CA. The lots will be sold to JL Homeland Development Group and are identified by the County Assessor as Parcel Numbers 007-566-010, 077-560-130, -140 and -120.

After Council comments and questions of City Attorney, Authority Member O'Connell made a motion, seconded by Authority Member Cunningham, to adopt the Resolution No. HA 2018-01. The motion was carried unanimously by all present.

Ayes: Authority Member Cunningham, Davis, Lentz, O'Connell and Chair Conway

Noes: None

Absent: None

B. Consider Adoption of Resolution 2018-06 amending the Building Permit Fee Schedule for Non-Residential Rooftop Solar Installations

Community Development Director Swiecki reported that the purpose of this Resolution is to establish the fee for non-residential rooftop solar installations to \$1,000 for systems up to 50 kilowatt (kW), plus \$7/kilowatt for each kW between 51kW and 250kW, plus \$5/kilowatt per kW above 251kW.)

CM Lentz made a motion, seconded by CM Cunningham, to adopt the Resolution No. 2018-06 amending the Building Permit Fee Schedule for Non-residential Rooftop Solar Installations. The motion was carried unanimously by all present.

Ayes: Council Members: CM Cunningham, Davis, Lentz, O'Connell and Mayor Conway

Noes: None

Absent: None

C. Consider Introduction of Ordinance 621, waiving first reading, amending Title 10 of the Municipal Code concerning “Vehicles and Traffic”

City Engineer Breault reported that the purpose of Ordinance 621 is to revise the “white line” parking restrictions so that violation on lower streets is punishable by citation, rather than towing. The ordinance will also create parking regulations for electric vehicle charging stations.

After some Council discussion and questions of City Engineer Breault and Police Chief Macias, CM O’Connell made a motion, seconded by CM Lentz, to introduce Ordinance 621 amending Title 10 of the Municipal Code concerning “Vehicles and Traffic”. The motion was carried unanimously by all present.

Ayes: Council Members: CM Cunningham, Davis, Lentz, O’Connell and Mayor Conway
Noes: None
Absent: None

STAFF REPORTS

A. City Manager’s Report on upcoming activities

Mayor Conway announced that the City will be hosting the San Mateo Council of Cities Meeting on February 23rd.

MAYOR/COUNCIL MATTERS

B. Countywide Assignments/Subcommittee Reports

CM Davis reported on her activities with the Economic Development Subcommittee and her meeting with San Mateo County Board of Supervisor Canepa regarding the Park and Rec modulars.

CM Cunningham reported on her activities with the Library JPA.

CM Lentz reported on his activities with the Peninsula Traffic Congestion Relief Alliance.

CM Conway reported on the successful ribbon cutting event for the new EV Charging Station located at the Brisbane Village.

C. City Council Meeting Schedule and Scheduling a Public Employee Performance Evaluation of City Manager on April 5, 2018.

Councilmembers will hold a Goal Setting Workshop on February 25th at 10 a.m. The next special meeting to discuss the Brisbane Baylands Project is scheduled for March 1, 2018. The Public Employee Performance Evaluation of the City Manager is scheduled during a City Council Closed Session Meeting on April 5, 2018.

D. Written Communication

The Council received one non-Baylands related written correspondence from SW dated February 3, 2018.

ORAL COMMUNICATIONS 2

No member of the public wished to speak.

ADJOURNMENT

The meeting was adjourned at 9:10 p.m. in memory of the victims of the Parkland, Florida school shooting.

Ingrid Padilla, City Clerk

DRAFT